



RISK ASSESSMENT FOR COVID19 – SEPTEMBER 2021



VERSION 10

**RISK ASSESSMENT– Latymer All Saints C of E Primary
DURING CORONAVIRUS PANDEMIC (COVID-19)**

following changes to Government Guidance as at 26th August 2021

This will change if required where Government guidance updates have a material effect on aspects of this assessment.

School: Latymer All Saints C of E Primary			
Headteacher:	<i>Katy Brennan</i>	Person(s) undertaking the assessment:	John Gill (H&S)
Work Activity being assessed:	COVID19 Risk Assessment for Latymer All Saints C of E Primary	Risk Assessment Number:	13 - LAS version
		Enfield VERSION NUMBER	10
Date of assessment:	27.08.21	Date of next review:	Monthly / Ongoing



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SCOPE OF OPERATION, LOCATION AND PERIOD	ASSOCIATED GUIDANCE
<p>SCOPE OF OPERATION (description of tasks being undertaken): <i>facilities/activities relevant to Latymer All Saints C of E Primary School</i></p> <p>Education settings must be able to achieve the following controls as defined by the Department of Education guidance.</p> <p>https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak - Schools COVID-19 operational guidance - GOV.UK (www.gov.uk) Updated 27th August 2021</p> <p>The current Risk Assessment will continue to be updated and reviewed by the Headteacher and SLT, taking into account any practices and outcomes which have been developed.</p>	<p>HSE - Coronavirus/working-safely HSE - New and Expectant Mothers HSE - Protecting New and Expectant Mothers at Work HSE - Coronavirus/Cleaning/Handwashing & Using Hand Sanitiser HSE - Coronavirus/Cleaning/Bathrooms-toilets-washbasins HSE - Respiratory-Protective-Equipment/Fit-Testing-Basics HSE - Coronavirus / PPE Face Masks HSE - Protect home workers (Coronavirus) HSE - Coronavirus/Working Safely / Protect People HSE - Coronavirus - Legionella Risks HSE - Coronavirus / Equipment & Machinery / Air-Conditioning & Ventilation NHS - 111 - COVID-19 NHS UK / Coronavirus / Latest NHS Info. NHS / Coronavirus / Testing & Tracing Nursing Times - Research - Paper Towels much more effective at removing viruses than hand dryers Royal College of Obstetricians & Gynaecologists - Coronavirus Infection & Pregnancy GOV.UK - Coronavirus (COVID-19): advice for pregnant employees - GOV.UK Royal College of Paediatrics and Child Health - COVID-19 Chartered Institute of Building Services Engineers (CIBSE) - COVID-19</p>



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<p>Reference should be made to the various guidance documents available from GOV.UK as on the right-hand side of this document.</p> <p>The guidance from UK GOV is constantly updated and changes frequently so best practice requires that attention to these guidance notes and their updates is required.</p>	<p>Chartered Institute of Building Services Engineers (CIBSE) - Emerging from lockdown</p> <p>Chartered Institute of Building Services Engineers (CIBSE) Coronavirus - SARS and Heating Ventilation and Air Conditioning Systems (HVAC)</p> <p>GOV.UK - COVID-19 Response: Summer 2021</p> <p>GOV.UK - Government Collections - Coronavirus COVID-19 Guidance</p> <p>GOV.UK - Government Publications - Actions for Schools during the coronavirus outbreak / Schools Operational Guidance</p> <p>GOV.UK - Guidance for Schools Coronavirus COVID-19</p> <p>GOV.UK - Publications - Guidance on Shielding and protecting Extremely Vulnerable Persons from COVID-19</p> <p>Coronavirus: how to stay safe and help prevent the spread - GOV.UK (www.gov.uk)</p>
<p>LOCATION:</p> <p><i>Latymer All Saints C of E Primary</i></p>	<p>GOV.UK - Guidance / COVID-19 - Restrictions (what-you-can-and-cannot-do - clinically-vulnerable-people)</p> <p>GOV.UK - COVID-19: Guidance on Protecting People Defined on Medical Grounds as Extremely Vulnerable - GOV.UK</p>
<p>WHEN DOES THE ACTIVITY TAKE PLACE</p> <p>Normal school time from 7.30am – 3.15pm. However, staff are present on site until 6pm (Monday – Friday) and site staff are on site at weekends.</p> <p>NOTES:</p> <p>As an employer, we must protect people from harm. This includes taking reasonable steps to protect workers and others (pupils, visitors, contractors, delivery staff) from coronavirus. This COVID19 risk</p>	<p>GOV.UK - Government / Publications / COVID-19 Stay at Home Guidance</p> <p>GOV.UK - Government / publications / COVID-19 (Asymptomatic-testing for staff in Primary Schools and Nurseries (Rapid Asymptomatic Testing for Staff))</p> <p>GOV.UK - Government / Publications / Coronavirus - COVID-19 (Asymptomatic testing in Schools and Colleges)</p> <p>GOV.UK - Safe working in Education, Childcare and Children's Social Care, including the use of Personal Protective Equipment (PPE)</p> <p>GOV.UK - Government / Publication Stay-at-Home Guidance</p> <p>GOV.UK - NHS Test & Trace - How it works</p> <p>GOV.UK - Guidance / Ccoronavirus-COVID-19 - Getting tested</p> <p>GOV.UK / Government / Publication COVID-19-Decontamination in non-healthcare Settings</p>



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assessment is designed to manage risk and protect people. Applying the risk assessment process for COVID19 requires that we must:

- identify what work activity or situations might cause transmission of the virus
- think about who could be at risk
- decide how likely it is that someone could be exposed
- act to remove the activity or situation, or if this isn't possible, control the risk

This Risk Assessment is in line with the recommended process using the Health and Safety Executive's (HSE) approach as laid down in their 'Five Steps to Risk Assessment'. This is a step-by-step process for controlling health and safety risks caused by hazards in the workplace - in this case to reduce risks from COVID19. This risk assessment will be regularly monitored and reviewed to ensure that systems and protocols put into place are working as expected. Staff are actively encouraged to raise any concerns with the SLT as soon as possible so that adjustments can be made to protect all people from harm.

The Risk Assessment Layout

This risk assessment is laid out in two sections;

- [GOV.UK - Guidance / Contacts PHE Health Protection Teams](#)
- [GOV.UK - Coronavirus Test](#)
- [GOV.UK / Guidance / Coronavirus - Safer travel guidance for passengers](#)
- [GOV.UK / Guidance / How to Quarantine \(when-you-arrive-in-England\)](#)
- [GOV.UK - Extra mental health support for pupils and Teachers](#)
- [GOV.UK / Government Publications / COVID-19 for food businesses](#)
- [GOV.UK - Government Publications - Health & Safety on Educational Visits](#)
- [GOV.UK / Government / Publications / Protection Measures for Holiday or After School Clubs and other out of school settings during the COVID-19 outbreak](#)
- [GOV.UK / Government / Publications / Coronavirus COVID-19 - Guidance on phased return of Sport and Recreation](#)
- [GOV.UK / Government / Publication / Supporting Pupils at School with Medical Conditions](#)
- [GOV.UK / Government / Publications / What Parents and Carers need to know about Early Years Providers and Colleges during Coronavirus \(COVID-19\) outbreak](#)
- [GOV.UK - Face coverings: when to wear one, exemptions, and how to make your own](#)



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**'Part 1 – GENERAL RISK ASSESSMENT FOR SCHOOL (Relevant to all work places)
Part 2 – School Settings'.**

This document aims to look at and use guidance and advice from authoritative sources, in this case the HSE and UK GOV. (DofE).

Part 1 – General Risk Assessment for School, which takes into account most activities and visitors etc. This is taken from the HSE's general guidance on risk management and example risk assessment for COVID 19. The content in this section is taken directly from the HSE model and points raised are recommended areas to cover in **all workplaces**.

Part 2- School Settings, is as stated and is specifically centred on normal **school operation**. The information here is sourced from UK GOV documents and the links for these are listed in the main body and on the left of this document.



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PART 1 – GENERAL RISK ASSESSMENT FOR SCHOOL (Relevant to all work places)

What are the hazards?	Who is at risk and How would they be harmed?	CONTROLS What is currently done to reduce / control the risk?	What further action do you need to consider to control the risks? -What more can be done to reduce risk?	Action by whom, by when?
Increased risk of infection due to mutations of the Coronavirus.	All staff, pupils and others may be at greater risk of contracting the virus due to variant strains	<p>All mitigation measures listed throughout the risk assessment are still relevant. The increased chance of infection highlights the importance of adherence to control measures. Where practicable consider reviewing controls and monitoring/checks on behaviours and controls taking place.</p> <p>To safeguard the health of the teaching workforce and keep as many staff, pupils and students in school and college as possible, the Government have made rapid lateral flow tests available to schools and colleges.</p> <p>Schools COVID-19 operational guidance - GOV.UK (www.gov.uk)</p>	Staff should undertake twice weekly home tests whenever they are on site until the end of September, when this will also be reviewed.	Headteacher



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What are the hazards?	Who is at risk and How would they be harmed?	CONTROLS What is currently done to reduce / control the risk?	What further action do you need to consider to control the risks? -What more can be done to reduce risk?	Action by whom, by when?
Getting or spreading coronavirus in common use high traffic areas such as staffroom, dining halls, corridors, toilet facilities, entry / exit points to facilities and other communal areas	Workers Visitors Contractors Drivers	<p>Careful monitoring and procedures for:</p> <ul style="list-style-type: none"> - areas where people will congregate, leave non-fire doors open to reduce the amount of contact with doors and also potentially improve workplace ventilation - fire doors should normally be closed; HOWEVER; WHERE AREAS ARE OCCUPIED- providing staff are briefed to only keep open whilst area/vicinity is in use, there is robust monitoring on procedure, the Fire Risk Assessment is amended and records of briefing to staff maintained, then fire doors can be kept open to improve ventilation - In addition please note that for final fire exit doors (doors that lead to the outside world) there is no requirement to have these closed for purposes of fire precautions. - areas where there are pinch points e.g. narrow corridors, doorways, storage areas - areas and equipment where people will touch the same surfaces, such as in kitchens, e.g. hot water tap (staff room) 	<ul style="list-style-type: none"> - Put in place monitoring and supervision to make sure people are following controls put in place, e.g. following hygiene procedures, washing hands and fire door controls - Near-miss reporting may also help identify where controls cannot be followed, or people are not doing what they should <p>Government guidance now states “Social distancing measures have now ended in the workplace and it is no longer necessary for the government to instruct people to work from home.”</p> <p>Employers should be able to explain the measures they have in place to keep CEV staff safe at work. The Health and Safety Executive (HSE) has published guidance on protecting vulnerable workers, including advice for employers and employees on how to talk about reducing risks in the workplace.</p>	SLT Site Manager



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What are the hazards?	Who is at risk and How would they be harmed?	CONTROLS What is currently done to reduce / control the risk?	What further action do you need to consider to control the risks? -What more can be done to reduce risk?	Action by whom, by when?
		- areas and surfaces that are frequently touched but are difficult to clean - communal areas where air movement may be less than in other work areas, Agree the combination of controls you will put in place to reduce the risks. This can include but is not limited to: > limiting the number of people in rooms e.g. have maximum occupancy numbers for meeting rooms > reorganise facilities in communal areas such as spacing out tables > maintain the use of online meeting facilities, even for people working in the same building, to reduce the number of people moving around > keep surfaces, such as kitchen sides and tables, in communal areas clear for people to sit and eat at to make cleaning easier > provide washing facilities and hand sanitiser at accessible places near to where people will have contact with high		



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		traffic communal areas, e.g. sanitiser in staff room > put signs up to remind people to wash and sanitise hands and not touch their faces > put in place cleaning regimes to make sure high traffic communal areas are kept clean – consider frequency, level of cleaning and who should be doing it		
Getting or spreading coronavirus through workers living together and/or travelling to work together	Workers	Discuss with workers who live and/or travel to work together to agree how to prevent the risks of spreading coronavirus		SLT



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What are the hazards?	Who is at risk and How would they be harmed?	CONTROLS What is currently done to reduce / control the risk?	What further action do you need to consider to control the risks? -What more can be done to reduce risk?	Action by whom, by when?
Getting or spreading coronavirus by not cleaning surfaces , equipment and workstations	Workers Visitors Contractors Drivers	<p>Use the guidance on cleaning and hygiene during the coronavirus outbreak</p> <p>HSE - Coronavirus/Cleaning/Handwashing & Using Hand Sanitiser</p> <p>HSE - Coronavirus/Cleaning/Bathrooms-toilets-washbasins</p> <ul style="list-style-type: none"> - Identify surfaces that are frequently touched by many people (often common areas), e.g. door handles, shared equipment etc. and specify the frequency and level of cleaning and by whom - Reduce the need for people to move around your site as far as possible. This will reduce the potential spread of any contamination through touched surfaces - Avoid sharing work equipment by allocating it on personal issue or put cleaning regimes in place to clean 	<ul style="list-style-type: none"> - Put in place monitoring and supervision to make sure people are following controls, i.e. are implementing the cleaning regimes implemented - Provide information telling people who needs to clean and when - Provide instruction and training to people who need to clean. Include information on: <ul style="list-style-type: none"> ➤ the products they need to use ➤ precautions they need to follow ➤ the areas they need to clean - Identify how you are going to replenish cleaning products 	SLT Site Manager



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		between each user (e.g. staff laptops and pupil iPad) - Identify where you can reduce the contact of people with surfaces, e.g. by leaving open doors - Identify other areas that will need cleaning to prevent the spread of coronavirus, e.g. welfare facilities - Identify what cleaning products are needed (e.g. surface wipes, detergents and water etc) and where they should be used - Keep surfaces clear to make it easier to clean and reduce the likelihood of contaminating objects - Provide areas for people to store personal belongings and keep personal items out of work areas - clean things like reusable boxes regularly		



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		- Put in place arrangements to clean if someone develops symptoms of coronavirus at work. GOV.UK / Government / Publication COVID-19-Decontamination in non-healthcare Settings		



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What are the hazards?	Who is at risk and How would they be harmed?	CONTROLS What is currently done to reduce / control the risk?	What further action do you need to consider to control the risks? -What more can be done to reduce risk?	Action by whom, by when?
Mental health and wellbeing affected through isolation or anxiety about coronavirus Potential for Stress or Anxiety caused by fears associated with the virus, isolation, potential bereavement situations or other effects from the changes to living and working.	All staff and Workers- anxiety stress or other mental health issues	<p>Follow guidance on stress and mental health GOV.UK - Extra mental health support for pupils and Teachers</p> <ul style="list-style-type: none"> - Have regular keep in touch meetings/calls with people working at home to talk about any work issues - Talk openly with workers about the possibility that they may be affected and tell them what to do to raise concerns or who to go to so they can talk things through - Involve workers in completing risk assessments so they can help identify potential problems and identify solutions - Keep workers updated on what is happening so they feel involved and reassured - Discuss the issue of fatigue with employees and make sure they take regular breaks, are encouraged to take leave, set working hours to ensure they aren't working long hours 	<p>Further advice and support</p> <ul style="list-style-type: none"> - Share information and advice with workers about mental health and wellbeing - Consider an occupational health referral if personal stress and anxiety issues are identified - Where you have an employee assistance programme encourage workers to use it to talk through supportive strategies 	<p>SLT All Staff</p>



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Contracting or spreading the virus by not social distancing	Workers Contractors Delivery drivers to/from your workplace Visitors	- Consider how can give personal staff space This <u>may</u> include: <ul style="list-style-type: none"> ➢ improving ventilation ➢ using marker tape on the floor ➢ one-way systems (if required in the future) ➢ holding meetings virtually rather than face to-face ➢ staggering start/end times (if required in the future) ➢ rearrange work areas and tasks ➢ providing facilities to help people walk or cycle to work, ➢ ‘cohorting’ work teams so they consistently work together ➢ enhanced cleaning regimes ➢ increase in hand washing Consider using signage to remind people of any procedures you may have that mitigate close contact (Please note – personal protective equipment is needed in a limited number of workplaces to protect from the risk of coronavirus)	- Put in place arrangements to monitor and supervise current arrangements - Provide information, instruction and training to people to understand what they need to do - Provide signage and ways to communicate to non-employees what they need to do - Identify where it isn’t possible to identify other physical measures to separate people.	SLT Site Manager



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What are the hazards?	Who is at risk and How would they be harmed?	CONTROLS What is currently done to reduce / control the risk?	What further action do you need to consider to control the risks? -What more can be done to reduce risk?	Action by whom, by when?
<p>Exposure to workplace hazards because it isn't possible to get normal PPE</p> <p>Note: PPE will still need to be used in settings not related to Coronavirus e.g. operating machinery</p> <p>HSE - Respiratory-Protective-Equipment/Fit-Testing-Basics</p> <p>HSE - Coronavirus / PPE Face Masks</p>	<p>Workers that may be in situations where they are at increased risk of exposure and other general precautions are not adequate may require PPE or there may be a requirement for PPE as a control measure in certain settings not relating to Coronavirus.</p>	<p>Follow guidance from the HSE Using PPE at work during the coronavirus (COVID-19) pandemic (hse.gov.uk)</p> <p>HSE - Respiratory-Protective-Equipment/Fit-Testing-Basics</p> <p>HSE - Coronavirus / PPE Face Masks</p> <p>Face coverings and masks help control the risk of Coronavirus. However, they are not designated as PPE which is equipment of a higher standard for specified settings. It may be that a PPE standard face mask is required if so, it should meet the requirements of FFP3.</p> <p>Generally, you will be aware of the other workplace situations where PPE is required that is not related to Coronavirus.</p> <p>- Where required, ensure that those using RPE are face-fit tested.</p>	<p>Put systems in place to keep PPE supplies under review so you can take action if necessary before you run out</p>	<p>SLT</p> <p>Site Manager</p>



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What are the hazards?	Who is at risk and How would they be harmed?	CONTROLS What is currently done to reduce / control the risk?	What further action do you need to consider to control the risks? -What more can be done to reduce risk?	Action by whom, by when?
		<p>HSE - Respiratory-Protective-Equipment/Fit-Testing-Basics</p> <p>- Where supplies are difficult to obtain follow the HSE guidelines and put in place controls suitable to your workplace</p> <p>(Please note – face coverings are not PPE).</p> <p>PPE is predominately for specified tasks e.g., using machinery.</p> <p>Where it is used for risk reduction in the case of Coronavirus it would be for specific use – in general healthcare settings ordinary face masks are considered adequate.</p>		



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PART 2 – SCHOOL SETTINGS

What are the hazards?	Who is at risk and How would they be harmed? (e.g. staff, public, contractors – trip, slip, fall, assault)	CONTROLS What is currently done to reduce / control the risk?	What further action do you need to consider to control the risks? -What more can be done to reduce risk?	Action by whom, by when?
Increased risk of infection due to mutations of the Coronavirus.	All staff, pupils and others may be at greater risk of contracting the virus due to variant strains.	<p>All mitigation measures listed throughout the risk assessment are still relevant. The increased chance of infection highlights the importance of adherence to control measures. Where practicable consider reviewing controls and monitoring/checks on behaviours and controls taking place.</p> <p>To safeguard the health of the teaching workforce and keep as many staff, pupils and students in school and college as possible, the Government have made rapid lateral flow tests available to schools and colleges.</p> <p>Schools COVID-19 operational guidance - GOV.UK (www.gov.uk)</p>	Staff should undertake twice weekly home tests whenever they are on site until the end of September, when this will also be reviewed.	Headteacher



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What are the hazards?	Who is at risk and How would they be harmed? (e.g. staff, public, contractors – trip, slip, fall, assault)	CONTROLS What is currently done to reduce / control the risk?	What further action do you need to consider to control the risks? -What more can be done to reduce risk?	Action by whom, by when?
<p>Teachers working from home and pupils using DSE equipment.</p> <p>Note: This may have ceased or reduced in many cases. However, where home working has been decided upon these controls etc. should still be followed.</p>	<p>Staff working from home and pupils studying from home.</p> <p>Musculoskeletal disorders as a result of using DSE at home for a long period of time</p>	<p>For Schools with access to Schools Health & Safety Team Service, refer to the Schools Hub advice sheets; “DSE Self Assessment – COVID-19 – Sheet No. 4 and Working from Home for Schools – COVID-19 CBT Advice Sheet”.</p> <p>Follow guidance on display screen equipment in the HSE Protect homeworkers page</p> <p>HSE - Protect home workers (Coronavirus)</p> <p>HSE - Coronavirus/Working Safely / Protect People</p> <p>There is no increased risk for people working at home temporarily but if this arrangement becomes long term the risks should be assessed</p>	<p>Further information on how to set up a workstation for short duration home working and also what to do for long term home working can be found on HSE’s HSE - Protect home workers (Coronavirus)</p> <p>It is important to consider breaks from this work. 5 minutes every hour is better than 15 minutes every 2 hours. Consideration to how this can be scheduled in could include actual separate breaks or in lesson time outs.</p>	<p>SLT</p> <p>Site Manager</p>



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What are the hazards?	Who is at risk and How would they be harmed? (e.g. staff, public, contractors – trip, slip, fall, assault)	CONTROLS What is currently done to reduce / control the risk?	What further action do you need to consider to control the risks? -What more can be done to reduce risk?	Action by whom, by when?
		<ul style="list-style-type: none"> - For all people working at home using display screen equipment (DSE) put in place information and training on how to protect themselves, e.g. take regular breaks, stretching exercises, set the equipment up properly - For people working at home longer term complete a DSE assessment with them and identify what equipment is needed to allow them to work safely at home - Schedule or build in breaks of minimum of 5 minutes every hour for pupils studying. 		



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What are the hazards?	Who is at risk and How would they be harmed? (e.g. staff, public, contractors – trip, slip, fall, assault)	CONTROLS What is currently done to reduce / control the risk?	What further action do you need to consider to control the risks? -What more can be done to reduce risk?	Action by whom, by when?
Preparation of school and ongoing compliance checks	Pupils Staff	<p>Premises and utilities have been health and safety checked and building is compliant (use usual compliance checklist)</p> <ul style="list-style-type: none"> - Usual premises checks - Water treatments/checks (e.g. legionella) - Fire alarm testing - Repairs - Grass cutting - Portable Appliance Testing - Fridges and freezers - Boiler/ heating servicing - Internet services - Any other statutory inspections - Insurance covers reopening arrangements <p>Posters erected about handwashing and persons with COVID symptoms not to enter the school Review evacuation routes and signage Consideration given to premises lettings and approach in place.</p>	<p>Carry out a formal / recorded full pre-opening premises inspection.</p> <p>Consider if there is space and ability to clean between lettings. Re-consider if lettings should be suspended at the current time.</p>	SLT Site Manager



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What are the hazards?	Who is at risk and How would they be harmed? (e.g. staff, public, contractors – trip, slip, fall, assault)	CONTROLS What is currently done to reduce / control the risk?	What further action do you need to consider to control the risks? -What more can be done to reduce risk?	Action by whom, by when?
<p>Clinically Extremely Vulnerable (CEV) Staff</p> <p>Previously designated as being at increased risk of infection and complications.</p> <p>Guidance on protecting people who are clinically extremely vulnerable from COVID-19 - GOV.UK (www.gov.uk)</p>	<p>WHO Staff that are considered CEV</p> <p>HOW Those with underlying health conditions could be factors that can affect people’s vulnerability or is a ‘risk factor’ in relation to COVID-19.</p>	<p>As restrictions have been eased following the move to Step 4 of the Government’s roadmap, they are advising clinically extremely vulnerable people, as a minimum, to follow the same guidance as everyone else. It is important that everyone adheres to this guidance.</p> <p>Individuals may choose to limit the close contact they have with those they do not usually meet with in order to reduce the risk of catching or spreading COVID-19, particularly if they are clinically extremely vulnerable and if COVID-19 disease levels in the general community are high. It is important to respect and be considerate of those who may wish to take a more cautious approach as restrictions are lifted. For Schools with access to Schools Health & Safety Team Service, they can carry out the Individual COVID-19 Risk Assessment for those at increased risk and for New and Expectant Mothers Briefing.</p>	<p>CEV staff who are at a higher risk of becoming seriously ill if they were to catch COVID-19.</p> <p>Schools should think particularly carefully about additional precautions they might wish to continue to take.</p> <p>SLT will engage in discussions with CEV staff - consider risk factors and perception of the staff member. Where there is agreement that the risk factors can be mitigated with the existing control measures in the risk assessment to everyone’s satisfaction no change is needed.</p>	<p>SLT</p> <p>JG to liaise with staff who require an additional RA</p> <p>Site Manager</p>



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What are the hazards?	Who is at risk and How would they be harmed? (e.g. staff, public, contractors – trip, slip, fall, assault)	CONTROLS What is currently done to reduce / control the risk?	What further action do you need to consider to control the risks? -What more can be done to reduce risk?	Action by whom, by when?
Clinically Extremely Vulnerable (CEV) Children GOV.UK - Government Publications - Actions for Schools during the coronavirus outbreak / Schools Operational Guidance	Parents or guardians for children that are clinically extremely vulnerable will have received a letter and advice from a doctor/clinician	All clinically extremely vulnerable (CEV) children and young people should attend their education setting unless they are one of the very small number of children and young people under paediatric or other specialist care who have been advised by their clinician or other specialist not to attend.	Please monitor all Government guidance.	SLT Site Manager
Increased risk of infection to and from vulnerable children, SEND or children with disabilities	WHO Staff and Pupils HOW Increased risk of infection due to either physical difficulties or behaviour issues related to children's needs	Whilst following all other mitigation and control measures in this risk assessment where there is a care/support plan in place then this should be reviewed and adjusted to take account of extra measures required relating to the Coronavirus and its spread.	Review relevant support/care/other plans relating to individual children.	SLT SENDCo Site Manager



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<p>Pregnant workers/new and mothers contracting Corona virus, whilst at work or using public transport.</p> <p>Pregnant workers with defined conditions or at 28 weeks / third trimester or more, may be considered more at risk.</p>	<p>Pregnant workers</p> <p>Infection of COVID 19 and resultant illness with a wide range of symptoms. The effects of this disease are still being learned about and can vary.</p>	<p>Consultation on the general COVID-19 risk assessments for the school and its arrangements should also take place.</p> <p>Discussion with the new or expectant mother must take place before any physical return to the school/workplace. Carry out New and Expectant Mothers Risk Assessment.</p> <p>Coronavirus (COVID-19): advice for pregnant employees - GOV.UK (www.gov.uk)</p>	<p>Consideration should also be given to requests from employees to be based at a site other than their usual workplace.</p> <p>Regularly review the risk assessment, (MINMUM EACH TRIMESTER) and do everything reasonably practicable to protect the worker from harm.</p> <p>There will be changes (ongoing) in government advice and possible outbreaks of COVID; this will require a full review of measures and this assessment.</p>	<p>SLT</p> <p>JG to carry out individual Expectant Mothers Risk Assessment when required</p> <p>Site Manager</p>



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<p>For women less than 28 weeks pregnant with no underlying health conditions that place them at a greater risk of severe illness from coronavirus (COVID-19)</p>	<ul style="list-style-type: none"> • You must first have a workplace risk assessment with your employer and occupational health team. • Then, you should only continue working if the risk assessment advises that it is safe to do so. • This means that your employer should remove or manage any risks. If this cannot be done, you should be offered suitable alternative work or working arrangements (including working from home) or be suspended on your normal pay. • Your employer should ensure they are able to adhere to any active national guidance on social distancing. • Some higher risk occupations such as those with greater public contact or in healthcare may carry a higher risk of exposure to the virus. In healthcare settings this may include working in specific higher risk areas or higher risk procedures as summarised in the Public Health England publication Guidance on Infection Prevention and Control https://www.gov.uk/government/publications/wuhan-novel-coronavirus-infection-prevention-and-control • You should be supported by your employer with appropriate risk mitigation in line with recommendations to staff arising from workplace risk assessment. • If alternative work cannot be found, advice on suspension and pay can be found in HSE guidance.
<p>The following recommendations apply for pregnant women who are 28 weeks pregnant and beyond or with underlying health conditions that place them at a greater risk of severe illness from coronavirus</p>	<ul style="list-style-type: none"> • If you are 28 weeks pregnant and beyond, or if you are pregnant and have an underlying health condition that puts you at a greater risk of severe illness from COVID-19 at any gestation, you should take a more precautionary approach. • This is because although you are at no more risk of contracting the virus than any other non-pregnant person who is in similar health, you have an increased risk of becoming severely ill and of pre-term birth if you contract COVID-19. • Your employer should ensure you are able to adhere to any active national guidance on social distancing and/or advice for pregnant women considered to be clinically extremely vulnerable (this group may previously have been advised to shield). • For many workers, this may require working flexibly from home in a different capacity. • All employers should consider both how to redeploy these staff and how to maximise the potential for homeworking, wherever possible. • Where adjustments to the work environment and role are not possible (e.g. manufacturing/retail industries) and alternative work cannot be found, you should be suspended on paid leave. Advice on suspension and pay can be found in HSE guidance.



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What are the hazards?	Who is at risk and How would they be harmed? (e.g. staff, public, contractors – trip, slip, fall, assault)	CONTROLS What is currently done to reduce / control the risk?	What further action do you need to consider to control the risks? -What more can be done to reduce risk?	Action by whom, by when?
<p>Mental health and wellbeing affected through isolation or anxiety about coronavirus</p> <p>Potential for Stress or Anxiety caused by fears associated with the virus, isolation, potential bereavement situations or other effects from the changes to living and working.</p>	<p>All staff and Workers- anxiety stress or other mental health issues.</p>	<p>Follow guidance on stress and mental health</p> <p>GOV.UK - Extra mental health support for pupils and Teachers</p> <ul style="list-style-type: none"> - Have regular keep in touch meetings/calls with people working at home to talk about any work issues - Talk openly with workers about the possibility that they may be affected and tell them what to do to raise concerns or who to go to so they can talk things through - Involve workers in completing risk assessments so they can help identify potential problems and identify solutions - Keep workers updated on what is happening so they feel involved and reassured 	<p>Further advice and support:</p> <ul style="list-style-type: none"> - Share information and advice with workers about mental health and wellbeing - Consider an occupational health referral if personal stress and anxiety issues are identified - Where you have an employee assistance programme encourage workers to use it to talk through supportive strategies 	<p>SLT</p> <p>Site Manager</p>



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What are the hazards?	Who is at risk and How would they be harmed? (e.g. staff, public, contractors – trip, slip, fall, assault)	CONTROLS What is currently done to reduce / control the risk?	What further action do you need to consider to control the risks? -What more can be done to reduce risk?	Action by whom, by when?
		- Discuss the issue of fatigue with employees and make sure they take regular breaks, are encouraged to take leave, set working hours to ensure they aren't working long hours		
Moving around, evacuation and use of the building by staff or pupils that may be affected by COVID-19 arrangements	<p>WHO Staff and pupils</p> <p>HOW Disability might impact on how staff can move around the building or use the adjusted workplace</p>	<p>SLT to discuss with and consider needs of staff on how the adjustments in the school will impact on them or might pose a new or different risk to them.</p> <p>Considering whether we need to put in place any particular measures or reasonable adjustments to take account of duties under the equalities legislation. Carry out risk assessments if appropriate.</p> <p>Consider evacuation procedure for such staff that might be needed in an emergency.</p>	Put systems in place so people know when to notify you that they fall into one of these categories, e.g. they start chemotherapy or are pregnant	SLT Site Manager



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What are the hazards?	Who is at risk and How would they be harmed? (e.g. staff, public, contractors – trip, slip, fall, assault)	CONTROLS What is currently done to reduce / control the risk?	What further action do you need to consider to control the risks? -What more can be done to reduce risk?	Action by whom, by when?
Staff with COVID-19 symptoms and potentially spreading to staff and others	Virus could spread to others from those with symptoms	<p>Staff who develop symptoms of COVID-19 should stay at home and self-isolate immediately.</p> <p>The following link describes when to self-isolate and when not to self-isolate. https://www.nhs.uk/conditions/coronaviruses-covid-19/self-isolation-and-treatment/when-to-self-isolate-and-what-to-do/ The NHS advice states:</p> <p>“How long to self-isolate” If you test positive, your self-isolation period includes the day your symptoms started (or the day you had the test, if you did not have symptoms) and the next 10 full days. You may need to self-isolate for longer if you get symptoms while self-isolating or your symptoms do not go away.</p> <p>Read more about how long to self-isolate.</p>	<p>If someone a staff member lives with has symptoms of COVID-19, or has tested positive for COVID-19, they may not need to self-isolate. Please read the explanation from the link where the criteria is clearly laid out.</p> <p>https://www.nhs.uk/conditions/coronavirus-covid-19/self-isolation-and-treatment/when-to-self-isolate-and-what-to-do/</p>	<p>SLT</p> <p>Site Manager</p>



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What are the hazards?	Who is at risk and How would they be harmed? (e.g. staff, public, contractors – trip, slip, fall, assault)	CONTROLS What is currently done to reduce / control the risk?	What further action do you need to consider to control the risks? -What more can be done to reduce risk?	Action by whom, by when?
Getting or spreading coronavirus by not washing hands or not washing them adequately	Staff Pupils Contractors Visitors Drivers	<p>Follow the HSE guidance on cleaning, hygiene and hand sanitiser</p> <p>HSE - Coronavirus/Cleaning/Handwashing & Using Hand Sanitiser</p> <p>HSE - Coronavirus/Cleaning/Bathrooms-toilets-washbasins</p> <p>- Provide water, soap and drying facilities at wash stations</p> <p>Hands should be washed for 20 secs with soap and running water, or use hand sanitiser where this is not readily available.</p> <p>- Provide information on how to wash hands properly and display posters</p> <p>- Ensure that pupils clean their hands regularly, including when they arrive at school, when they return from breaks,</p>	<p>Put in place monitoring and supervision to make sure pupils and staff are following controls</p> <p>- Put signs up to remind people to wash their hands</p> <p>- Provide information to your workers about when and where they need to wash their hands</p> <p>- Identify if and where additional hand washing facilities may be needed</p> <p>- If people can't wash hands, provide information about how and when to use hand sanitiser</p> <p>- Identify how you are going to replenish hand washing/sanitising facilities</p>	SLT Site Manager



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What are the hazards?	Who is at risk and How would they be harmed? (e.g. staff, public, contractors – trip, slip, fall, assault)	CONTROLS What is currently done to reduce / control the risk?	What further action do you need to consider to control the risks? -What more can be done to reduce risk?	Action by whom, by when?
		when they change rooms and before and after eating. -Avoid touching people, surfaces and objects where possible and regular handwashing. - Provide hand sanitiser for the occasions when people can't wash their hands - There's a legal duty to provide welfare facilities and washing facilities for visiting drivers	- Make sure people are checking their skin for dryness and cracking and tell them to report to you if there is a problem	



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What are the hazards?	Who is at risk and How would they be harmed? (e.g. staff, public, contractors – trip, slip, fall, assault)	CONTROLS What is currently done to reduce / control the risk?	What further action do you need to consider to control the risks? -What more can be done to reduce risk?	Action by whom, by when?
<p>Potential transmission of virus from working within enclosed spaces, including:</p> <p>Classrooms Offices Staff room Halls Toilets</p>	<p>Staff and pupils in enclosed areas could be exposed to Coronavirus</p>	<p>Where there are Staff and Pupil Individual Risk Assessments these should be reviewed in consultation with the member of staff, or parents in the case of the pupil, in light of the information and circumstances regarding COVID-19.</p> <p>The Government no longer recommend that it is necessary to keep children in consistent groups ('bubbles'). This means that bubbles will not need to be used in schools from the autumn term.</p> <p>You should make sure your contingency plans (sometimes called outbreak management plans) cover the possibility that in some local areas it may become necessary to reintroduce 'bubbles' for a temporary period, to reduce mixing between groups.</p>	<p>Put in place monitoring and supervision to make sure people are following controls put in place, e.g. following hygiene procedures, washing hands, cleaning regimes implemented</p> <p>Check capacity of cleaning staff is adequate to enable enhanced cleaning regime.</p> <p>Ensure that soap, sanitiser and paper towels are checked and are replenished regularly</p> <p>Provide information telling people who needs to clean and when Provide instruction and training to people who need to clean. Include information on:</p> <ul style="list-style-type: none"> ➤ the products they need to use ➤ precautions they need to follow ➤ the areas they need to clean and how often 	<p>SLT</p> <p>Site Manager</p>



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What are the hazards?	Who is at risk and How would they be harmed? (e.g. staff, public, contractors – trip, slip, fall, assault)	CONTROLS What is currently done to reduce / control the risk?	What further action do you need to consider to control the risks? -What more can be done to reduce risk?	Action by whom, by when?
		<p>Enhanced and regular cleaning of school/ classrooms. Removal of any unnecessary items from classroom.</p> <p>Premises Staff should carry out their usual health and safety checks (i.e. fire safety checks, regular flushing regime) to ensure the building remains safe.</p> <p>Consider limiting the number of people in rooms so that e.g. have maximum occupancy numbers for meeting rooms</p> <p>Reorganise facilities in communal areas such as spacing out tables in meeting rooms etc.</p> <p>Containers of hand sanitiser will be set up at various locations including entry and exit points.</p> <p>If possible open windows to ventilate rooms / corridors.</p>	<p>Identify how you are going to replenish cleaning products</p> <p>Additional support for SEND and children with challenging behaviour may need to be considered.</p> <p>Frequently cleaning and disinfecting objects and surfaces, play equipment that are touched regularly particularly in areas of high use such as door handles, light switches, etc. using appropriate cleaning products and methods.</p> <p>Consider reintroducing staggered break times and lunch times (and time for cleaning surfaces in the dining hall between groups).</p> <p>Consider use of shared staff spaces to help distance staff. Minimise use of staff rooms but ensure sufficient rest breaks for staff.</p>	



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What are the hazards?	Who is at risk and How would they be harmed? (e.g. staff, public, contractors – trip, slip, fall, assault)	CONTROLS What is currently done to reduce / control the risk?	What further action do you need to consider to control the risks? -What more can be done to reduce risk?	Action by whom, by when?
		<p>Toilets - Maintain hot water and soap at wash hand basins.</p> <p>Consider reducing face to face meetings where possible and use other digital/remote means.</p> <p>Hand washing on entering. All classrooms to have soap and sanitiser. Wipes and hand sanitisers available in class and pupils reminded to clean/wash their hands frequently.</p> <p>Resources that are shared between classes or, such as sports, art and science equipment should be cleaned frequently and meticulously</p>	<p>Printers / photocopiers - social distancing if possible, Cleaning wipes available at printers for touch points.</p> <p>No unnecessary equipment to be brought into school. Pupils encouraged to bring their own pencil cases from home.</p> <p>Passing briefly in the corridor or playground is low risk, but avoid creating busy corridors, entrances and exits where possible.</p>	



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What are the hazards?	Who is at risk and How would they be harmed? (e.g. staff, public, contractors – trip, slip, fall, assault)	CONTROLS What is currently done to reduce / control the risk?	What further action do you need to consider to control the risks? -What more can be done to reduce risk?	Action by whom, by when?
<p>Poor workplace ventilation leading to risks of coronavirus spreading</p>	<p>Staff Pupils Contractors Visitors Drivers</p>	<p>Please see COVID Advice – COVID-19 Schools Advice No. 5 – Ventilation and Air Conditioning Version 2.</p> <p>Follow HSE guidance on heating ventilation and air conditioning (HVAC) HSE - Coronavirus / Equipment & Machinery / Air-Conditioning & Ventilation</p> <p>Identify if you need additional ventilation to increase air flow in all or parts of the school</p> <p>Fresh air is the preferred way of ventilating your workplace so opening windows and doors (fire doors should normally be closed; HOWEVER; WHERE AREAS ARE OCCUPIED- providing staff are briefed to only keep open whilst area/vicinity is in use, there is robust monitoring on procedure, the Fire Risk Assessment is amended and records of briefing to staff maintained,</p>	<p>- maintain air circulation systems in line with manufacturers' recommendations</p> <p>The Government are looking at supplying CO2 monitors for Schools. Once there is clarity on the provision and further advice on their use is available, we will update Schools further.</p>	<p>SLT Site Manager</p>



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What are the hazards?	Who is at risk and How would they be harmed? (e.g. staff, public, contractors – trip, slip, fall, assault)	CONTROLS What is currently done to reduce / control the risk?	What further action do you need to consider to control the risks? -What more can be done to reduce risk?	Action by whom, by when?
		<p>then fire doors can be kept open to improve ventilation)</p> <p>If you need additional ventilation provide it, e.g. mechanical ventilation, desk fans, air movers etc</p> <p>Switch heating ventilation and air conditioning (HVAC) systems to drawing in fresh air where they can be, rather than recirculating air</p> <p>Chartered Institute of Building Services Engineers (CIBSE) Coronavirus - SARS and Heating Ventilation and Air Conditioning Systems (HVAC)</p>		
Potential transmission of virus from pupils presenting complex needs or challenging behaviours (e.g. spitting and biting)	Staff and other pupils	Consider what measures are needed to manage behaviour and/or personal protective equipment that might be needed.	Carryout individual pupil risk assessment where appropriate to support Covid 19 control measures.	SLT SENDCo



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What are the hazards?	Who is at risk and How would they be harmed? (e.g. staff, public, contractors – trip, slip, fall, assault)	CONTROLS What is currently done to reduce / control the risk?	What further action do you need to consider to control the risks? -What more can be done to reduce risk?	Action by whom, by when?
Potential transmission of virus from Welfare office	Welfare Staff and pupils	Staff to adhere to infection control policy. Regular medication protocols to be followed. Washing facility and sanitisers available in the welfare room. Staff to frequently wash their hands. Avoid/reduce close contact with pupils where possible. Use face mask/gloves where appropriate or close contact is unavoidable.		SLT Welfare Staff Site Manager
Potential transmission of virus from desks, monitors, keyboards and mouse	All	Keyboards cleaned between use by different users. Clear desk policy will be robustly applied so as to enable effective cleaning Enhanced cleaning regime - including desks every night. Cleaning wipes available on each desk to clean desks and equipment as needed before and after use desk and throughout day as needed (available from HTs office)		SLT Site Manager



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What are the hazards?	Who is at risk and How would they be harmed? (e.g. staff, public, contractors – trip, slip, fall, assault)	CONTROLS What is currently done to reduce / control the risk?	What further action do you need to consider to control the risks? -What more can be done to reduce risk?	Action by whom, by when?
		Regular handwashing by staff and pupils or use a sanitiser if not near a wash hand basin. Above applies to the ICT suite for pupil use as well.		
Kitchen Operations/food preparation	Kitchen Staff	School kitchens can continue to operate, but must comply with GOV.UK / Government Publications / COVID-19 for food businesses	Online refresher training for all staff including food hygiene for kitchen staff Consistent monitoring of staff absence because of covid-19 symptoms/contact to ensure prompt return to work.	Kitchen Staff SLT Site Manager
Potential transmission of virus during lunch/ breaks / food served in the dining hall	Staff and pupils	<ul style="list-style-type: none"> - Consider limiting the number of pupils in the dining hall. - Maintain orderly behaviour in dining hall. - Mark out queuing arrangements. - Pupils encouraged to dispose of their left- over food in the bins. 		SLT Staff on duty Site Manager



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What are the hazards?	Who is at risk and How would they be harmed? (e.g. staff, public, contractors – trip, slip, fall, assault)	CONTROLS What is currently done to reduce / control the risk?	What further action do you need to consider to control the risks? -What more can be done to reduce risk?	Action by whom, by when?
Handling Deliveries	Staff required to deal with deliveries	<p>Considering methods to reduce frequency of deliveries, for example by ordering larger quantities less often.</p> <p>Local arrangements to be made whether deliveries made external to the building or to pre-allocated area as appropriate.</p> <p>Wash hands frequently after handling deliveries/packaging.</p>		<p>Office Staff</p> <p>Kitchen Staff</p> <p>SLT</p> <p>Site Manager</p>
Potential transmission of virus from visitors/parents	All those that would come into contact with Visitors/Parents	<p>Parents to observe social distancing when dropping and picking children from school.</p> <p>Consider – ways to avoid crowding by the school gates. (free flow system re-introduced)</p> <p>Parents visiting reception office to wait outside (or limited number inside)</p> <p>Parent will be allowed into the school by appointment.</p>	<p>Where parents wish to discuss any concerns with the teacher, this to be done outdoors where possible</p> <p>Notices displayed in Reception office reminding the parents not to send their child to school if they or anyone in the household have symptoms</p> <p>Update website regarding COVID-19 symptoms and isolation.</p>	<p>SLT</p> <p>Site Manager</p>



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What are the hazards?	Who is at risk and How would they be harmed? (e.g. staff, public, contractors – trip, slip, fall, assault)	CONTROLS What is currently done to reduce / control the risk?	What further action do you need to consider to control the risks? -What more can be done to reduce risk?	Action by whom, by when?
		<p>Staff are to regularly wash hands or use hand gel frequently i.e. on arriving at work, after handling parcels/post/books, moving from room to room.</p> <p>Reduce intake of any paper documentation from parents. Advise parents to email any documentation. Where it is unavoidable, staff to ensure wash and sanitise hands regularly.</p>		
Potential transmission of virus from contractors attending the school site	All those that would come into contact with Contractors	<p>Contractors to be notified in advance not to attend the premises if they have symptoms</p> <p>Attendance by contractors notified to reception desk in advance</p> <p>Contractors to sign in at reception desk and declare they do not have symptoms.</p>	Staff to observe and ask any contractors to leave the building if they have symptoms	Office Staff SLT Site Manager



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What are the hazards?	Who is at risk and How would they be harmed? (e.g. staff, public, contractors – trip, slip, fall, assault)	CONTROLS What is currently done to reduce / control the risk?	What further action do you need to consider to control the risks? -What more can be done to reduce risk?	Action by whom, by when?
		<p>Site manager to ensure area of the work is clear before-hand. Any pupils and staff to leave that area.</p> <p>Site manager to liaise with and monitor the contractor maintaining social distancing where possible.</p> <p>Supervised and limited access to other parts of the building</p> <p>Regular cleaning regime of public/communal areas.</p>		
Potential Spread of virus from School Library	All Library Users and Staff	<ul style="list-style-type: none"> - Once operational only limited number of pupils can attend the library at any one time. - Pupils encouraged to drop the returning items in a collection box (homereaders) - Returned Homereaders to be quarantined for 72 hours. - 		SLT Teaching Staff



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Potential enhanced infection risk from music (e.g. singing, playing wind/brass instruments)	Staff Pupils	Consider physical distancing and playing outside wherever possible, positioning pupils back-to-back or side-to-side, avoiding sharing of instruments, and ensuring good ventilation. Singing, wind and brass playing should not take place in larger groups such as school choirs and ensembles, or school assemblies. Singing indoors is not recommended as it increases the exhalation of droplets etc.		SLT Teachers Site Manager
Physical education, sport and physical activity (enhanced risk via exhalation during exercise)	Staff Pupils	We have the flexibility to decide how physical education, sport and physical activity will be provided while following the measures in your system of controls . Guidance on coronavirus (COVID-19) measures for grassroots sport participants, providers and facility operators - GOV.UK (www.gov.uk)		SLT Teachers



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What are the hazards?	Who is at risk and How would they be harmed? (e.g. staff, public, contractors – trip, slip, fall, assault)	CONTROLS What is currently done to reduce / control the risk?	What further action do you need to consider to control the risks? -What more can be done to reduce risk?	Action by whom, by when?
		<p>You can hold PE lessons indoors, including those that involve activities related to team sports, for example practising specific techniques, within your own system of controls.</p> <p>Refer to:</p> <ul style="list-style-type: none"> • guidance on Guidance on coronavirus (COVID-19) measures for grassroots sport participants, providers and facility operators, safe provision and facilities, and guidance from Sport England • advice from organisations such as the Association for Physical Education and the Youth Sport Trust • guidance from Swim England on school swimming and water safety lessons available at returning to pools guidance documents • using changing rooms safely 		



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What are the hazards?	Who is at risk and How would they be harmed? (e.g. staff, public, contractors – trip, slip, fall, assault)	CONTROLS What is currently done to reduce / control the risk?	What further action do you need to consider to control the risks? -What more can be done to reduce risk?	Action by whom, by when?
Accidents, security and other incidents:	All	<p>In an emergency, for example, an accident or fire, people do not have to stay apart if it would be unsafe.</p> <p>People involved in the provision of assistance to others should pay attention to sanitation measures immediately afterwards including washing hands.</p>		All
Potential stress/anxiety caused by COVID-19	Staff can be affected by stressors more than is usual due to COVID-19 crisis.	<p>Reassurance to staff of measures taken seriously to protect their safety.</p> <p>Communication of message that for most people Covid19 results in mild illness. Also, that transmission of the virus is more likely if in contact with someone with symptoms at less than 2 metres for 15 minutes or more. The incidence of Covid19 is lower than it was.</p> <p>Regular communications from Headteacher.</p>	<p>Regular communication of mental health information should be communicated to all staff.</p> <p>Consider use of Occupational Health Service or equivalent.</p>	SLT



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		<p>Mental Health SLT will promote mental health & wellbeing awareness to staff and will offer whatever support they can to help. Staff should can approach SLT if they have any concerns in this regard and action will be taken to mitigate their concerns.</p> <p>Regular contact with managers / YGLs and colleagues</p> <p>The Education Support Partnership provides mental health & wellbeing support to the Education sector.</p>		
Face Coverings and General spread or transmission of coronavirus from pupils and staff	Pupils and staff Contracting and spreading virus	<p>Face coverings are no longer advised for pupils, staff and visitors either in classrooms or in communal areas.</p> <p>The government has removed the requirement to wear face coverings in law but expects and recommends that they are worn in enclosed and crowded</p>	<p>If we have a substantial increase in the number of positive cases in our school (see the section on “Stepping measures up and down in the link Schools COVID-19 operational guidance - GOV.UK (www.gov.uk) For more information)</p>	SLT



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		<p>spaces where you may come into contact with people you don't normally meet. This includes public transport and dedicated transport to school or college.</p> <p>You may assess that in some circumstances that it would be better to wear face coverings and in which case you can decide to do so.</p> <p>If it is decided that face coverings are required face visors or shields should not be worn as an alternative to face coverings. They may protect against droplet spread in specific circumstances but are unlikely to be effective in reducing aerosol transmission when used without an additional face covering. They should only be used after carrying out a risk assessment for the specific situation and should always be cleaned appropriately.</p>	<p>a director of public health might advise you that face coverings should temporarily be worn in communal areas or classrooms (by pupils staff and visitors, unless exempt).</p>	



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What are the hazards?	Who is at risk and How would they be harmed? (e.g. staff, public, contractors – trip, slip, fall, assault)	CONTROLS What is currently done to reduce / control the risk?	What further action do you need to consider to control the risks? -What more can be done to reduce risk?	Action by whom, by when?
<p>Travel between schools or other travel whilst at school</p> <p>Note: This practise may vary greatly or not apply to all schools.</p> <p>Travelling to and from school</p>	<p>All travelling staff and pupils</p>	<p>Supply teachers, peripatetic teachers and/or other temporary staff can move between schools. They should ensure they follow any school procedures and consider measures they may need to take to minimise consider risk.</p> <p>The government has removed the requirement to wear face coverings in law but expects and recommends that they are worn in enclosed and crowded spaces where you may come into contact with people you don't normally meet. This includes public transport and dedicated transport to school or college. Encourage greater use of walking, cycling or own car rather than public transport if possible Families using public transport should refer to the https://www.gov.uk/guidance/coronaviruses-covid-19-safer-travel-guidance-for-passengers</p>		<p>SLT</p>



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What are the hazards?	Who is at risk and How would they be harmed? (e.g. staff, public, contractors – trip, slip, fall, assault)	CONTROLS What is currently done to reduce / control the risk?	What further action do you need to consider to control the risks? -What more can be done to reduce risk?	Action by whom, by when?
Fire Evacuation Procedures during the COVID-19 Pandemic	All occupiers of school buildings. Evacuations require movements of large amounts of people which may compromise social distancing etc.	Generally, review procedures consider lower frequency of fire drills, zonal evacuation for drills etc. For Schools with access to Schools Health & Safety Team Service, refer to the Schools Hub advice sheets; “Fire Evacuation Procedures” – COVID-19 – Sheet No. 5	Review procedures	SLT
Educational visits during the COVID-19 Pandemic	Pupils, staff and others can pass on or pick up infection	Educational day visits Any educational day visits must be conducted in line with relevant coronavirus (COVID-19) secure guidelines and regulations in place at that time. This includes system of controls, such as keeping children within their consistent groups and the COVID-secure measures in place at the destination. Refer to Government guidance on the link below as situations might change.	Schools should undertake full and thorough risk assessments in relation to all educational visits to ensure they can be undertaken safely. As part of this risk assessment, schools will need to consider what control measures need to be used and follow wider advice on visiting indoor and outdoor venues. Schools should consult the health and safety guidance on educational visits when considering visits.	SLT



RISK ASSESSMENT FOR COVID19 – SEPTEMBER 2021

What are the hazards?	Who is at risk and How would they be harmed? (e.g. staff, public, contractors – trip, slip, fall, assault)	CONTROLS What is currently done to reduce / control the risk?	What further action do you need to consider to control the risks? -What more can be done to reduce risk?	Action by whom, by when?
		https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/schools-coronavirus-covid-19-operational-guidance#educational-visits		
Extra-Curricular activity	Spread of infection in breakfast or extra-curricular activity	This is a complex area that changes quite a lot and direct reference should be made to the Government guidance. GOV.UK - Government Publications - Actions for Schools during the coronavirus outbreak / Schools Operational Guidance	Monitor Government guidance for latest advice on what more can be done.	SLT