



In our school we love deeply, respecting everyone and treating them with dignity;  
we aspire with confidence, working hard and embracing challenge and  
we serve God and the community, following the example of Jesus, to create a better world.

**Ephesians 5:2 (NLT)**

*“Live a life filled with love, following the example of Christ. He loved us and offered himself as a sacrifice for us”*

## Asthma Policy

Latymer All Saints school is an inclusive community that aims to support and welcome pupils with asthma. We ensure that the whole school environment, which includes physical, social, sporting and educational activities, is inclusive and accommodating to children with asthma. Latymer All Saints have put this policy together following advice from ‘asthma uk’ and health professionals within the London Borough of Enfield.

We ensure all staff understand their duty of care to children and young people in the event of an emergency. All staff feel confident in knowing what to do in an emergency. The school has clear guidance on the administration and storage of medicines at school and there is clear guidance about record keeping. Each member of the school and health community know their roles and responsibilities in maintaining and implementing an effective asthma policy which is regularly reviewed, evaluated and updated.

### Policy Guidelines

- Every Asthmatic child should have one inhaler in school at all times
- Children with asthma are encouraged to take control of their condition
- Children feel confident in the support they receive from the school to help them do this
- Children with asthma are included in all school activities
- All staff feel confident in knowing what to do in an emergency
- The school asthma policy is understood and supported by the whole school and local health community
- An emergency inhaler will be kept in the Nursery and the school office, with a list of children with the diagnosed condition. Individual care plans are kept in the Welfare Room and shared with class teachers and support staff
- An emergency inhaler must be taken out in the event of a Fire alarm – where possible (DO NOT re-enter the building).
- An emergency inhaler must be taken on trips – including Church/Swimming
- When swimming personal inhalers must also be taken and be stored in a see through plastic bag and placed poolside

The school ensure that the whole school environment, which includes physical, social, sporting and educational activities, is inclusive and accommodating to children with asthma.

The school ensures all classroom teachers, TAs and sporting coaches understand that pupils with asthma should not be forced to take part in activity if they feel unwell.

We ensure all classroom teachers and TAs are aware of the potential triggers for pupils' asthma when exercising and are aware of ways to minimise these triggers.

Latymer All Saints ensures all children have access to appropriate medicines during physical activity and that children take them when needed.

First Aid staff are deployed across all key stages and understand asthma and are trained in what to do in an emergency.

In an emergency situation school staff are required under common law duty of care, to act like any reasonably prudent parent. This may include administering medicines.

Latymer All Saints has care plans for children with medical needs which include those children suffering from Asthma.

If a pupil needs to be taken to hospital, a member of staff will always accompany them and will stay with them until a parent arrives. The school tries to ensure that the staff member will be someone the pupil knows.

*From 1<sup>st</sup> October 2014 the Human Medicines Regulations 2014 allow schools to keep a salbutamol inhaler for use in emergencies.*

***The emergency salbutamol inhaler should only be used by children for whom written parental consent for use of the emergency inhaler has been given, who have either been diagnosed with asthma and prescribed an inhaler, or who have been prescribed an inhaler as reliever medication. The inhaler can only be used if the pupil's inhaler is not available ( for example, because it is empty or broken)***

#### ***Items to be in place***

- ***one salbutamol inhaler, which is clearly labelled .***
- ***Register of Parental Consent***
- ***Asthma Emergency Note – to go home***
- ***School Emergency inhaler usage logbook – Staff must record usage***
- ***STAFF MUST ALSO RECORD THE USAGE IN THE MAIN ASTHMA REGISTER LOCATED IN THE SCHOOL OFFICE STATING THAT IT IS THE SCHOOL'S EMERGENCY INHALER THAT HAS BEEN USED***

***These are located as follows:***

- ***School Office***

#### **Staff Responsibilities**

The Full-time Welfare Officer will be the Asthma lead in the school with all staff who are First Aid trained having knowledge of how to deal with pupils with Asthma.

#### **Emergency medicines**

- All children at Latymer All Saints with asthma have easy access to their emergency medicines

- All children are encouraged to manage and administer their own emergency medicine, when their parents and health specialists determine they are able to start taking responsibility for their condition.
- Children who do not carry and administer their own emergency medicines, should know where the drugs or medicines are stored and how to gain access
- All school staff have been informed through training that they are required, under common law duty of care, to act like any reasonably prudent parent. In an emergency situation, this may include taking action such as administering medicines

### **School Asthma Register**

- The school Asthma Health Care Plans are used to create a centralised register of children with asthma
- An identified member of staff has responsibility for the register at this school
- The responsible member of staff follows up any of the details on a pupil's Care Plan or if permission for administration of medicines is unclear or incomplete
- Parents at Latymer All Saints are regularly reminded to update their child's Care Plan if their child has a medical emergency or if there have been changes to their symptoms (getting better or worse) or their medicines and treatments change
- Health care plans are kept in a secure central location at school
- All members of staff who work with groups of children have access to the health care plans of children in their care
- Latymer All Saints ensures that all staff protect pupil confidentiality

Latymer All Saints uses the health care plans to:

- Inform the appropriate staff and supply teachers about the individual needs of a pupil with a medical condition in their care
- Identify common or important individual pupil triggers at school that bring on symptoms and can cause emergencies
- Ensure that all medicines stored at school are within the expiry date
- Ensure this school's local emergency care facilities have a timely and accurate summary of a pupil's current asthma management and healthcare in the event of an emergency
- Remind parents of children with asthma to ensure that any medicines kept at school for their child are within their expiry dates

### **Consent to administer medicines**

- If a child requires regular prescribed or non-prescribed medicines at school parents are asked to provide consent giving staff permission to administer medicines on a regular/daily basis, if required. A separate form is available for short programmes of medicine if parents and school require it.

Review Date: September 2024 (unless new guidance is issued)