



Nursery Application form

About Your Child



Child's Forename	Child's Surname
Child's middle Name	Legal Surname
Male / Female	Date of Birth
Place of birth	Refugee status
Country of birth	Nationality
Home Address	Does the child live with both parents?
Names and ages of any siblings already attending Latymer All Saints Primary.	Other relevant details.





Family Information



Religion	Ethnicity
Languages spoken at home	Child's 1st language
Does your child speak English?	Does your child understand English?

Permission to administer first aid Permission to call an ambulance

Doctor's Information	
Name	
Address	
Postcode	
Telephone Number	





Mother's/Guardians Details Fathers's/Guardians Details

Name	Name
Address (if different from above)	Address (if different from above)
Telephone Number Home	Telephone Number Home
Mobile	Mobile
Telephone Number Work	Telephone Number Work
Email address	Email address





Emergency Contact Details



In the event of us not being able to contact parents/ guardians in an emergency, please enter below the name, address and telephone number of alternative contacts.

Name	Name
Address	Address
Telephone Number Home	Telephone Number Home
Mobile	Mobile
Telephone Number Work	Telephone Number Work



At the end of the day my child may be collected by :

Name	Name
Relationship to child (parent/carer/childminder/ relative /family friend)	Relationship to child (parent/carer/childminder/ relative /family friend)
Telephone Number Home	Telephone Number Home
Mobile	Mobile

Please keep us informed as to the identity of the persons who will be collecting your child from nursery. If the person collecting your child is not usually responsible for collecting them we will require proof of identity using a password. If we are not reasonably satisfied that an individual is allowed to collect your child, we will not release your child into their care.

Password: _____



Sessions

Session Required (please tick only one box)	
Mornings (8.30-11.30AM)	
Afternoons (12.30-3.30PM)	
2.5 days (Monday/Tuesday/Wednesday morning) From the September after their third birthday	
2.5 days (Wednesday afternoon /Thursday /Friday) From the September after their third birthday	
Full time (A monthly top up fee of £345.00 per month is payable in advance) From the September after their third birthday	
Please note: Children staying for lunch will need to bring a packed lunch to nursery.	

Has your child	Yes	No	Details:
Attended another Nursery or Pre-school			

When would you like your child to start Nursery	Are you willing to go on a waiting list?
Month_____Year_____	Yes /No

Are you applying for a Terrific Two place?	Yes /No
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People my child already knows at
Nursery.

Places and things my child likes to go to, talk
about, do or explore.



How I comfort and
reassure my child.

Things which can upset, frighten
or worry my child.



Starting at Nursery



How does your child separate from you?

Has your child had any experience of the any of the following activities?

	Water play		Sand play
	painting		Drawing
	Play dough		Model making
	Dressing up		Computer
	Cutting/sticking		Singing
	Stories		Puzzles
	Construction		Games

What experience does your child have of playing with other children?



Is there anything else you would like us to know or are concerned about?

Please tell us about any significant events or experiences your child may have had.





Everyday things

How does your child make their needs known?

Which objects or things soothe or calm your child?

What help will your child need at snack time?

What kind of cup does your child use?

What stage of toilet training is your child at?

How does your child tell you they need the toilet?





Health Information



Does your child	Yes	No	Details:
Have any allergies?			
Have an epipen?			
Have any on-going health issues? for example asthma			
Have a medical condition?			
Have or need a Health Care Plan?			
Has your child had any major illness, operation, hospital stay?			
Are you concerned about any aspect of your child's health?			
Does your child have any special dietary requirements?			

Has your child had the following immunisations	Yes	No
Whooping cough		
Diphtheria		
Tetanus		
Measles		
Mumps		
Rubella		
Polio		
Hib Meningitis		





Additional Information

In which area(s) does your child have additional needs? Please tick the following and add any notes you think may be helpful to us.	Yes	No
Speech (for example: articulation)		
Language (for example: using or understanding language)		
Emotional and/or behavioural		
Hearing		
Sight		
Physical movement(for example: running, climbing stairs)		
Other (please specify)		

	Yes	No
Has your child had their 2yr old progress check at another setting?		
Has your child had their 2yr old health check?		
Would you be willing to share this information with staff?		



Does your child have any of the following?	Yes	No
Individual Plan/Individual Education Plan		
Statement of Educational Need / Educational Health & Care Plan (EHCP) ?		
Application for Statement of Educational Need / Education Health & Care Plan (EHCP)?		
CAF form (common Assessment Framework) / Enfield Early Help Form (EEHF)		



Latymer All Saints CE Nursery School

We Care

41 Hydethorpe Avenue, Edmonton, London, N9 9RS

Telephone: 020 8807 2679 Fax: 020 8807 8696

Email: office@latymerallsaints.enfield.sch.uk

Headteacher: Kathy Hill

B.Ed (Hons.), N.P.Q.H.

Dear Parent,

The Early Years Pupil Premium

Since April 2015, Nursery schools have been able to claim extra funding through the Early Years Pupil Premium to support Children's Development, learning and care. We wanted to explain what the Early Years Pupil Premium is, explain who is eligible for this additional funding and importantly, to ask you to fill out the enclosed form so that we as a provider can claim the extra funding.

The Early Years Pupil Premium will provide us with extra funding to ensure that we are reaching the best outcomes for your children and enabling them to develop as best they can within our setting.

The Early Years Pupil Premium will provide us with an extra 53 pence per hour for any 3 or 4 year old child who is accessing their Free Entitlement and whose parents meet the criteria. This means an extra £302 a year for each child taking up the full Free Entitlement, which could make a significant difference to your child's development and our setting.

We can use the extra funding in any way we choose to improve the quality of the early years education that we provide for your child.

Please complete the form overleaf and sign the consent. We will then check for eligibility to enable us to claim the additional Early Years Pupil Premium.

To find out more information about the EYPP, please visit: www.enfield.gov.uk/eypp

If you have any questions, please contact us.

Yours Faithfully,

Kathy Hill
Headteacher

We need information about you and your child, to provide the best education and support by making sure we receive all the government funding to which we and your child are entitled.

Child's Full Name: _____ Date of Birth _____ Nursery _____

	Parent/Guardian 1	Parent/Guardian 2
Last name		
First Name		
Date of Birth	D M Y	D M Y
National Insurance Number*		
National Asylum Support Service (NASS) Number*	/ /	/ /
Daytime Telephone Number		
Mobile Number		
Address		
	Postcode:	Postcode:

* Complete as appropriate

How the information in this form will be used

The information you provide in this form will be used by the council to confirm receipt of one of the listed welfare benefits. They will do this by checking out of work benefit data provided by HMRC and DWP. We would like your consent to make this check. Once this is confirmed, we can decide how much money your child's nursery, childminder or pre school will receive. You are free to withdraw your consent so that your details are not used in future. Whether you use this scheme or not will not affect any of the benefits you may be entitled to.

Declaration

Enfield Council requires the signature of parent/s that provide NI/NASS details.

- I understand that my NI/NASS number will be checked against the national database.
- I agree the London Borough of Enfield may check information on this form. I declare that the above details are true and I understand that any false or incorrect information could lead to funding being withdrawn.
- I agree that my information can be held on an Enfield Council confidential database.

Signature of parent/guardian: Date:.....

Signature of parent/guardian: Date:.....



Photographs / work

On occasions we may like to include a photograph, image, work example or video recording for electronic (website or blog) and printed information, displays and exhibitions. The image used will only relate to the activity shown in the picture, and will not be used for anything which may be viewed as negative in tone or that may cause offence, embarrassment or distress for the child or their parent or guardian. In order to include a photograph or image we require your written consent.

Internet

As part of the curriculum Latymer All Saints Nursery provides supervised access to the internet. The school operates a filtering system that restricts access to inappropriate materials.

Whilst every endeavour is made to ensure that suitable restrictions are placed on the ability of children to access inappropriate materials, the school cannot be held responsible for the nature or content of materials accessed through the internet. The school will not be liable for any damages arising from your child's use of the internet.

Plasters

Some children are allergic to plasters and we therefore require parents to give their permission for staff to use plasters in the case of an accident to their child.

Observations

Under the EYFS standards, Latymer All Saints Nursery is required to carry out regular observations on the children and record these in the children's individual learning journals. These records and observations are kept in the strictest of confidence and can be seen by you at any time.

Occasionally students will undertake placements within the Nursery and may have to focus on specific children. In this instance individual permission will be sought from parents from both the Nursery and the College/University.



Local Trips

As part of early learning planning, the nursery will arrange local visits and walks in the local area to support children's knowledge, understanding and experiences. For example, they could learn about different kinds of food and cooking ingredients during a trip to a supermarket, or collect objects of interest for a collage or table display during a walk in the park.

For your child to take part in such activities we require written permission from you as parent/carers. All outings away from the nursery will be assessed to identify risks and measures will be put in place to ensure children, staff and assistants are safe during their time away from the nursery

Adult to child ratios will be higher than normal on these occasions and we would welcome and appreciate any parents who would feel able to accompany us on short walks and trips.

Please note that separate letters and permission slips will be sent out for visits and trips further afield.





Consent



I give permission for my son/daughter to use/receive/participate in the following:

	Yes	No
Local visits		
Photographs / Video		
Plasters		
Internet		
Observations		

Signed _____ Date _____



Office Use Only	Yes	No
Proof date of birth		
Consent		
Password		
Home Visit		
Start date		